

Item No.	Classification: Open	Date: 15 December 2023	Meeting Name: Strategic Director of Children and Adult Services
Report title:		Gateway 2 Contract Award Approval Access UK LTD (Mosaic) Annual Licence, Maintenance and Hosting	
Ward(s) or groups affected:		All	
From:		Director of Commissioning	

RECOMMENDATION

1. That the Strategic Director of Children and Adult Services approve the award of the Annual Licence, Maintenance and Hosting for the Social Care Case Management Systems Mosaic to Access UK LTD for an annual amount of £287,090 per annum £1.14m for a period of two years and two optional one year (1+1) extensions.

BACKGROUND INFORMATION

2. Background information is set out in the Gateway 1 report dated 08/11/2022.

Was the procurement strategy set out in the Gateway 1 report substantially followed?

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

If NO please specify details and reasons:

3. Procurement project plan

Activity	Complete by:
Brief cabinet member (over £100k)	NA
DCRB Review Gateway 2:	09/11/2022
CCRB Review Gateway 2	17/11/2022
Approval of Gateway 1: Procurement strategy report by Strategic Director of Finance	10/12/2023
Approval of Gateway 2 Contract Award report by Strategic Director of Children and Adult Services	20/10/2023
Contract award	31/10/2023
Add to Contract Register	31/10/2023

Activity	Complete by:
Place award notice on Contracts Finder	31/10/2023
Contract start	01/04/2022
Initial Contract completion date	31/03/2024
Contract completion date – if extension(s) exercised	31/03/2026

KEY ISSUES FOR CONSIDERATION

4. Procurement process and outcomes

This is a direct award to the existing supplier under the G Cloud 12 Framework as laid out in the Procurement Strategy to Access UK LTD Annual Licence and Hosting for the Mosaic Social Care Case Management System for an annual amount of £287,090 per annum £1.14m for a period of two years and two optional one year (1+1) extensions.

Non Key decisions

5. This report deals with a key-decision

Procurement policies

6. This procurement award has taken into account the council's Fairer Future Procurement Framework, related procurement policies and Contract Standing Orders.

Plans for the monitoring and management of the contract

7. The contract will be monitored and managed by: Children's and Adults Systems Team.

The council's contract register publishes the details of all contracts over £5,000 in value to meet the obligations of the Local Government Transparency Code. The Report Author must ensure that all appropriate details of this procurement are added to the contract register via the eProcurement System.

Identified risks for the new contract

8. Check if applicable
- | | |
|------------------------------|-------------------------------------|
| Data issues | <input checked="" type="checkbox"/> |
| Financial stability | <input type="checkbox"/> |
| Planning/Development control | <input type="checkbox"/> |
| None | <input type="checkbox"/> |

There is some risk if Access UK Ltd do not continue to improve their responsiveness and whilst this does not put data at risk it could lead to system instability and being unable to access Mosaic in line with our business continuity system recovery time of three hours.

Community, equalities (including socio-economic) and health impacts

Community impact statement

9. This decision has been judged to have no or a very small direct impact on local people and communities

Equalities (including socio-economic) impact statement

10. The Public Sector Equality Duty has been considered and no additional consultation is required
11. A good case management system supports the council in achieving equality for service users who are often vulnerable by ensuring work moves through the system and quality services are received.

Health impact statement

12. This decision has been judged to have little or no impact on health.

Climate change implications

13. This decision has been judged to have no impact on climate change.

Sustainability considerations

14. The Public Services (Social Value) Act 2012 requires the council to consider a number of issues including how what is proposed to be procured may improve the economic, social and environmental well-being of the local area for higher value contracts. The council is committed to these principles for all contracts and relevant issues were identified in the attached Gateway 1 report.

15. This decision has been judged to have no or a very small impact on environmental / sustainability.

Staffing/procurement implications

16. No staffing implications, TUPE does not apply.

Financial implications

17. The commissioning forward plan has an estimated allocated cost of Mosaic Annual Licence and Hosting of £261,000 and budget has been allocated to the Commissioning IT Applications budget on this basis. The cost of this contract of £287,090 will require a source for the additional £26,090 to be identified within the overall budget allocated to Commissioning. £11,000 of this can be reallocated from NHS Min-spine and CM2000 interface which are included in the contract and were previously separately budgeted.

18. Estimated contract cost including and excluding VAT:

	Cost excluding VAT	Cost inclusive of VAT
Annual Cost	£287,090.61	£344,508.25
Total Cost	£287,090.61	£344,508.25

19. For construction (works) contracts only, the council is the end user in relation to Domestic Reverse Charge (DRC).

	Yes	No	n/a
DRC notification will be included in the letter of award to the successful supplier.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If No or N/A please provide more details:

Consultation


20. Consultation has not taken place on the award of this contract. It is intended to consult with the business or the longer term options for a Social Care Case Management System

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

21. No supplementary advice from other officers sought.

FOR DELEGATED APPROVAL

Under the powers delegated to me in accordance with the Council's Contract Standing Orders, I authorise action in accordance with the recommendation(s) contained in the above report.

Signature	
Date	15 December 2023
Designation	Strategic Director of Children and Adult Services

BACKGROUND DOCUMENTS

Background Documents	Held At	Contact
Public Sector Equality Duty	Commissioning Directorate, Quality, Performance and Transformation team, 4 th Floor, 160 Tooley Street, London, SE1 2QH	Claire Belgard 020 7525 3460
https://www.gov.uk/government/publications/public-sector-equality-duty		

APPENDICES

No	Title
None	

AUDIT TRAIL

Lead Officer	David Quirke-Thornton, Strategic Director of Children and Adult Services	
Report Author	Claire Belgard, Assistant Director, Commissioning	
Version	Final	
Dated	15 December 2023	
Key Decision?	Yes	
Date final report sent to Constitutional Team	15 December 2023	